

Borough Council of
**King's Lynn &
West Norfolk**



Regeneration and Development Panel

Agenda

Tuesday, 28th January, 2020
at 6.00 pm

in the

**Council Chamber
Town Hall
Saturday Market Place
King's Lynn**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

Friday 17 January 2020

Dear Member

Regeneration and Development Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 28th January, 2020 at 6.00 pm** in the **Council Chamber - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies for absence

To receive any apologies for absence.

2. Minutes (Pages 6 - 11)

To approve the minutes of the previous meeting.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. Urgent Business

To consider any business which, by reason of special circumstances, the Chair proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and what items they wish to be heard before a decision on that item is taken.

6. Chair's Correspondence

If any.

7. Quarter 2 Performance Monitoring Report - 10 minutes (Pages 12 - 17)

8. Car Parking Update - 40 minutes (Verbal Report)

Members will receive an update from officers.

Members will then breakout into groups to create a SWOT analysis of Car parking, before feeding back their ideas to the Panel.

9. King's Lynn Transport Study - 20 minutes (To Follow)

Members are requested to consider the report (to follow) and make any appropriate recommendations to Cabinet.

10. Work Programme and Forward Decision List (Pages 18 - 24)

11. Date of the next meeting

To note that the next meeting of the Regeneration & Development Panel is scheduled to take place on Tuesday 10th March 2020 at 6.00pm in the Council Chamber, Town Hall, Saturday Market Place.

To:

Regeneration and Development Panel: Miss L Bambridge, J Bhondi, F Bone, Mrs J Collingham (Chair), M de Whalley, B Jones, J Lowe, C Manning, C Morley, T Parish (Vice-Chair), S Patel and D Whitby

Portfolio Holders:

Councillor R Blunt – Portfolio Holder for Development
Councillor P Kunes – Portfolio Holder for Commercial Services
Councillor B Long – Leader of the Council

Officers:

Martin Chisholm – Assistant Director, Operations and Commercial
Alan Gomm – LDF Manager
Ged Greaves – Senior Policy and Performance Officer
Duncan Hall – Assistant Director, Regeneration, Housing and Place

Dave Robson – Environmental Health Manager

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

REGENERATION AND DEVELOPMENT PANEL

Minutes from the Meeting of the Regeneration and Development Panel held on Tuesday, 17th December, 2019 at 6.00 pm in the Council Chamber - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillors J Collingham (Chair), L Bambridge, M de Whalley, B Jones, J Lowe, C Manning, J Moriarty (substitute for J Bhondi), C Morley, T Parish, S Patel and D Whitby

PORTFOLIO HOLDERS:

Councillor R Blunt – Portfolio Holder for Development
Councillor P Kunes – Portfolio Holder for Commercial Services
Councillor B Long – Leader of the Council
Councillor G Middleton – Portfolio Holder for Business Development
Councillor E Nockolds – Portfolio Holder for Culture Heritage and Health.

PRESENT UNDER STANDING ORDER 34: Councillors Howland, Rose and Ryves

BY INVITATION: Representatives from Shakespeare's Guildhall Trust

OFFICERS:

Alan Gomm – LDF Manager
Ged Greaves – Senior Policy and Performance Officer
Duncan Hall – Housing Services Manager
Matthew Henry – Assistant Director

RD57: APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bhondi and Bone.

RD58: MINUTES

RESOLVED: The minutes from the previous meeting were agreed as a correct record and signed by the Chair.

RD59: DECLARATIONS OF INTEREST

Councillor de Whalley declared an interest in RD63: Presentation from Shakespeare's Guildhall Trust as he was involved in the Trust.

RD60: URGENT BUSINESS

There was none.

RD61: MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

Councillors Howland, Rose and Ryves.

RD62: CHAIR'S CORRESPONDENCE

There was none.

RD63: PRESENTATION FROM SHAKESPEARE'S GUILDHALL TRUST

Ivor Rowlands, who was involved with the Trust, provided the Panel with a presentation on the Shakespeare's Guildhall Trust's vision for the future of the Guildhall. A copy of the presentation is attached.

The Chair thanked Ivor Rowlands and Members of the Trust who had attended the meeting and invited questions and comments from the Panel, as summarised below.

Councillor Moriarty made reference to the commercial analysis which the Trust had undertaken and Ivor Rowlands explained that the Trust would like to see income generated from the site, including food and beverage offer, invested back into the Guildhall and that there was the potential to harmonise all elements of the site in order to increase revenue.

Councillor Rose addressed the Panel under Standing Order 34. He asked if the National Youth Theatre was still active and if the Trust had made contact with them. Ivor Rowlands explained that the Trust had been inspired by how much interest there had been nationally, including the Theatres Trust, the Royal Shakespeare Company and Schools inside and outside of the Borough.

Councillor Bambridge referred to Appendix 2 of the papers that the Trust had circulated in advance of the meeting. Ivor Rowlands stated that he was unaware if the points raised had been addressed as this would have been directed to the Borough Council. Ivor Rowlands referred to the Trust's vision to have a Memorandum of Understanding with the Council in order to formalise arrangements.

Councillor Bambridge asked if the Trust worked with the National Trust. Ivor Rowlands stated that because the Shakespeare's Guildhall Trust did not have any legitimacy it was difficult to engage with organisations such as this. He explained that currently the Trust booked and paid for use of the venue in the same way as other organisations could.

Councillor Moriarty referred to a previous presentation which had been made by the Trust and stated that he felt they had made good progress over the year. He asked if the Trust had looked for support

internationally. Ivor Rowlands explained that National Trust Membership was available to purchase in other countries and the Guildhall now featured in the National Trust Handbook and on their website. He also mentioned that the Trust had made connections in North America through the association with Shakespeare and other countries all over the world.

The Chair referred to the association with Shakespeare and Ivor Rowlands admitted that although it was not proven, it was generally accepted that Shakespeare did perform at the Guildhall.

The Chair thanked the Members of the Trust for attending the meeting and all the Volunteers involved in the Shakespeare Guildhall trust.

RESOLVED: The Panel noted the information.

RD64: **WEST WINCH / SOUTH EAST KING'S LYNN STRATEGIC GROWTH AREA**

The LDF Manager provided the Panel with an update on the West Winch/South East King's Lynn Strategic Growth Area. He explained that a meeting with landowners and consultants had been held in November to discuss matters of interest and encourage landowners to join with the Borough Council to bring the site forward. Another meeting would be scheduled in the New Year along with one to one meetings with landowners to go through the detail of the agreements required to bring forward sites for development within the scheme.

Heads of Terms and draft Section 106 agreements were also being prepared. Two planning applications were being worked on by developers and were likely to come forward in the New Year.

With regard to the road, a bid had been made to the Department for Transport's Major Route Fund and an outline business case was being prepared. Meetings were held regularly with officers and Members of the Borough Council and Norfolk County Council in order to bring forward the Masterplan for the site.

The LDF Manager explained to the Panel that ongoing work included arranging one to one meetings with landowners and forming a wider stakeholder group including Parish Councils and Neighbourhood Plan Groups. A detailed Environmental Impact Assessment was also being prepared.

The Chair thanked the LDF Manager for the information. There were no questions from the Members present.

RESOLVED: The update was noted.

RD65: **CORPORATE BUSINESS PLAN**

The Senior Policy and Performance Officer presented the report which provided an update on the Corporate Business Plan. The Panel was reminded that previously they had been given the opportunity to comment on what should be included in the Corporate Business Plan by way of a workshop session. The draft plan had also been based on feedback from Members during the Members induction process. Feedback from Councillors had been collated and included in the report at Appendix B.

The Panel was reminded that all Panels received quarterly performance monitoring reports and the Corporate Performance Panel monitored the Corporate Business Plan.

The Chair thanked the Senior Policy and Performance Officer for his report. There were no questions from the Panel.

RESOLVED: The Panel endorsed the Draft Corporate Business Plan.

RD66: **CORN EXCHANGE CINEMA UPDATE**

The Assistant Director provided the Panel with an update on the Corn Exchange Cinema. A meeting had recently been held with the architect and everything was currently on schedule with contracts due to be signed before Christmas.

It was possible that some additional remedial work would be required to the façade and a survey would be conducted once the scaffolding had been erected.

Councillor Manning asked if the work would affect the operation of the Mart. The Assistant Director explained that arrangements had been made so that the space required to site the crane and materials would be clear when the work started. The Portfolio Holder for Culture, Heritage and Health explained that the Showman's Guild had signed an agreement to say that they would be left by 24th February. She explained that all major work should be completed by 3rd March to allow the Corn Exchange to reopen. Further work to the upstairs area would continue beyond this, and was scheduled to finish in May 2020.

Councillor Moriarty asked if car parking spaces would be lost whilst the work was being carried out. The Assistant Director explained that temporarily a few spaces would be required to site the crane and some temporary diversions may also be required, but it should only affect a few days.

The Chair referred to Shakespeare's Guildhall Trust and stated that they had also proposed a cinema offering and work needed to be

carried out to ensure that there was not a conflict. The Leader of the Council, Councillor Long stated that he felt that the offer of the Trust would be different to the offer of the Corn Exchange. The Corn Exchange would be a commercial offering as well as offering alternative films. Programming would be negotiated with the relevant companies.

Councillor Ryves addressed the Panel under Standing Order 34. He asked about the cost of films and the share in sales which would be retained. It was also noted that there was a bar available at the Corn Exchange and restaurants in the Tuesday Market Place. The Vice Chair, Councillor Parish commented that there could be a significant cost difference in making films available on the day of release instead of waiting until a week or so after.

RESOLVED: The Panel noted the update.

RD67: **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

RD68: **EXEMPT - FUTURE HIGH STREET FUND UPDATE**

The Assistant Director provided the Panel with an update on the Future High Street Fund. He reminded the Panel that this was Central Government Funding for projects to revitalise town centres, make them vibrant and reverse declining footfall. The Assistant Director provided the Panel with information on the potential projects which could be included in the bid application and provided an overview of the application process.

He explained that it was proposed to present a draft proposal to Cabinet in January 2020 prior to submitting the draft business case. The Panel would have an opportunity to consider the draft business case prior to it being finalised and presented to Government.

The Chair thanked the Assistant Director for the update and the Assistant Director responded to questions from the Panel.

The Panel discussed the town centre offer and empty retail units in the town centre. It was suggested that the Panel conduct a walk around of King's Lynn and then hold a discussion on how more visitors and shoppers could be encouraged to come to King's Lynn.

RESOLVED: (i) The Panel to consider the draft business case for the Future High Street Fund.
(ii) A walk around of the Town Centre to be arranged.

RD69: **EXEMPT - CUSTOMS HOUSE UPDATE**

The Assistant Director provided an update and responded to questions and comments from the Panel.

RESOLVED: The update was noted.

RETURN TO OPEN SESSION

RD70: **WORK PROGRAMME AND FORWARD DECISION LIST**

The following items were identified by the Panel for potential addition to the Work Programme:

- Councillor Howland asked about London Road. It was explained that traffic flow improvements as part of the King's Lynn Transport Study may help lift the area. An update on the study would be presented to the Panel at their next meeting. The Derelict Land and Buildings Group also monitored this area.
- Walk around King's Lynn and discussion on the offer available.
- Councillor de Whalley suggested inviting the National Trust to a meeting regarding the Guildhall. The Portfolio Holder for Culture, Heritage and Health explained that she would be meeting with the National Trust in the New Year.
- Update on the Future High Street Fund.

RESOLVED: The Panel's Work Programme was noted.

RD71: **DATE OF THE NEXT MEETING**

The next meeting of the Regeneration and Development Panel would be held on Tuesday 28th January 2020 at 6.00pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

The meeting closed at 7.48 pm

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Regeneration and Development Panel		
DATE:	28 January 2020		
TITLE:	Corporate Performance Monitoring Q2 2019-20		
TYPE OF REPORT:	Monitoring		
PORTFOLIO(S):	Performance		
REPORT AUTHOR:	Ged Greaves		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

REPORT SUMMARY/COVER PAGE




PURPOSE OF REPORT/SUMMARY:
The corporate performance monitoring report is in place to monitor progress against agreed performance indicators for the year. The report contains information on the corporate performance monitoring undertaken during Q2 2019-20.
KEY ISSUES:
Performance indicators for Q2 2019-20 have been agreed by portfolio holders and executive directors as the key performance measures for the year; they cover all portfolios. These indicators are reported quarterly to the Corporate Performance Panel. This monitoring report highlights specific performance issues; where indicators have not met agreed targets they are drawn out into an action report, which provides additional detail on what actions are being taken to correct performance that has a variance to target. The Q2 2019-20 monitoring report shows that of the 18 indicators, 9 targets have been met.
OPTIONS CONSIDERED:
Not applicable.
RECOMMENDATIONS:
The Panel is asked to: i. Review the performance monitoring report ii. Agree the actions outlined in the Action Report.
REASONS FOR RECOMMENDATIONS:
To demonstrate that the council monitors and puts in place appropriate actions to correct performance that has a variance to the set target, to assist us in meeting our statutory duty to try and secure continuous improvement.



1. Introduction

- 1.1 The council's performance management framework includes quarterly monitoring and reporting of performance. Each quarterly performance report is presented to the Corporate Performance Panel and made available to all councillors and portfolio holders for information on the council's intranet, Insite.
- 1.2 Corporately there are 54 performance indicators for 2019-20 and these have been agreed by portfolio holders and executive directors as the key performance measures for the year. Of this 54, 18 relate to the Regeneration and Development Panel's remit and these are reported in full in the performance monitoring report Q2 2019-20.
- 1.3 Exception reporting is used whereby those indicators that have not met their target are drawn out into an action report. This report focuses attention on adverse performance. In addition to the notes shown on the full report, senior managers provide information on the actions being taken to bring performance in line or reasons why this cannot happen.
- 1.4 Indicators and targets are agreed by portfolio holders and executive directors. As part of its work programme, the panel may wish to consider the indicators within its remit and make recommendations regarding future performance measures and targets.

2. Monitoring Report - Key points from the Q2 2019-20 performance monitoring report

- 2.1 The following tables summarise the council's current performance levels, comparing performance to the previous quarters.

		Number of indicators				Indicator
		Q3 2018-19	Full Year 2018-19	Q1 2019-20	Q2 2019-20	
Performance has improved		2	1	4	9	PD 1,3 DV 1,2,7 BD 1,2,3,4
Performance has not improved		2	3	10	5	PD 2 DV 3,4,6,8
Performance has met and continues to meet target		1	1	1	1	DV5
Other:						
<ul style="list-style-type: none"> new indicator for 2019-20 (no comparative data) annual monitoring 		9	9	3	3	PD 4,5 BD 5
Total number of indicators		14	14	18	18	

	Number of indicators				Indicator
	Q3 2018-19	Full Year 2018-19	Q1 2019-20	Q2 2019-20	
Performance target met 	10	9	10	9	DV 1,2,3,4, 5,6,8 BD 2,4
Performance target not met 	0	4	1	2	BD 1,3
Other: <ul style="list-style-type: none"> • reported annually • monitor only (no target set) 	4	1	7	7	PD1,2,3,4,5 DV 7 BD 5
Total number of indicators	14	14	18	18	

3. Issues for the Panel to Consider

Members should review the attached analysis of achievement of the agreed performance indicators for the year. The Action Report should then be reviewed to ensure areas which have not met target are appropriately addressed.

4. Corporate Priorities

Performance indicators are developed to monitor key activities many of which directly underpin the achievement of the council's Corporate Business Plan.

5. Financial Implications

None

6. Any other Implications/Risks

None

7. Equal Opportunity Considerations

None

8. Consultation

Management Team, senior officers and portfolio holder

9. Conclusion

Management Team actively monitors this information on a regular basis and uses the information highlighted on the action report to gain an understanding of the reasons for the levels of performance that have been reported. Members should use the report to assess the actions outlined in the action report which the panel is asked to agree.

10. Background Papers


Corporate Business Plan 2015/16 – 2019/20

Performance Monitoring Action Report Q2 2019-20



Borough Council of
**King's Lynn &
West Norfolk**









This report highlights indicators that have not met target for Q2 2019-20 and is a supporting document to the Performance Monitoring Q2 2019-20 report. Comments / actions are recorded to help evidence performance management undertaken by the Council.

Status		This indicator has not met the target.
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Performance Indicators Q2 2019-20

Ref	Name	Q2 2019/20 Target	Q2 2019/20 cumulative performance	Q2 2019/20 (Jul-Sept) performance	Status	Notes	Actions
BD1	% of rent achievable on industrial estates	90.00%	89.91%	decreased by 1.07% from Q1		The indicator is only marginally behind target and not currently a concern.	Vacant properties are being advertised, although Brexit uncertainty may be impacting businesses taking risks such as relocating and committing to a lease lasting a number of years.
BD2	% of rent achievable on retail/general units	95.00%	87.55%	increased by 5.46% from Q1		The lease of 12 Norfolk Street is due to complete in Q3 with the opening of the Sue Ryder shop.	On completion of 12 Norfolk Street this performance indicator will achieve the target.


Status	 Indicator has not met the target	 Indicator has met target	 New 2019-20 indicator
Trends	 The value of this indicator has improved	 The value of this indicator has worsened	 The value of this indicator has not changed









Actions being taken on indicators that have not met target are outlined on the accompanying Action Report

Project Delivery

Ref	Link to Corporate Priority	Name	Good Performance	2018/19 cumulative performance	2019/20 annual target	Q2 2019/20 cumulative performance	Q2 2019/20 status	Versus this time last year	Note
PD1	2	No of residential house sales completed - NORA	Aim to maximise	20	24	10	-		
PD2	2	No of residential house sales completed - Marsh Lane	Aim to maximise	71	54	21	-		
PD3	2	No of residential house sales completed - Lynnsport 4/5	Aim to maximise	13	67	28	-		
PD4	2	No of residential houses commenced - Lynnsport 3	Aim to maximise	-	54	54	-		
PD5	2	No of residential house sales completed - Lynnsport 3	Aim to maximise	-	3	0	-		

Development

Ref	Link to Corporate Priority	Name	Good Performance	2018/19 cumulative performance	Q2 2019/20 target	Q2 2019/20 cumulative performance	Q2 2019/20 status	Versus this time last year	Note
DV1	2	Processing of major development applications	Aim to maximise	92.0%	60.0%	94.0%			
DV2	2	Processing of non-major development applications	Aim to maximise	93.0%	70.0%	94.0%			
DV3	2	% of decisions on applications for major development that have been overturned at appeal, measured against total number of major applications determined	Aim to minimise	2.7%	10.0%	3.3%			
DV4	2	% of decisions on applications for non-major development that have been overturned at appeal, measured against total number of non-major applications determined	Aim to minimise	0.9%	10.0%	0.9%			
DV5	2	% of standard land charges searches carried out within 10 working days	Aim to maximise	100%	95%	100%			
DV6	2	% of applications refused	Aim to minimise	6.62%	10.00%	10.00%			
DV7	2	% of refused applications then appealed/lodged	Aim to minimise	29.03%	-	31.57%	-		Monitor only
DV8	2	% of appeals allowed	Aim to minimise	0.00%	35.00%	33.33%			

Business Development									
Ref	Link to Corporate Priority	Name	Good Performance	2018/19 cumulative performance	Q2 2019/20 target	Q2 2019/20 cumulative performance	Q2 2019/20 status	Versus this time last year	Note
BD1	1	% of rent achievable on industrial estates	Aim to maximise	93.11%	90.00%	89.91%			The indicator is only marginally behind target and not currently a concern.
BD2	1	% of rent arrears on industrial estates	Aim to minimise	3.97%	4.00%	2.21%			
BD3	1	% of rent achievable on retail/general units	Aim to maximise	79.68%	95.00%	87.55%			The lease of 12 Norfolk Street is due to complete in Q3 with the opening of the Sue Ryder shop.
BD4	1	% of rent arrears on retail/general units	Aim to minimise	2.43%	4.00%	1.07%			
BD5	1	Income from business rates for Renewable Energy projects	Aim to maximise	£3,162,615	-	-	-	-	Annual monitoring

REGENERATION AND DEVELOPMENT PANEL WORK PROGRAMME 2019/2020

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	INFORMATION, OBJECTIVES AND DESIRED OUTCOMES
11th June 2019	Appointment of Vice Chairman	Operational		
	Appointments to Task Groups and Informal Working Groups	Operational	Democratic Services Officer	To review Membership of Task Groups and Informal Working Groups set up by the Panel
	High Street and Heritage Action Zone	Update	C Bamfield, M Henry, H Jamieson, S King, M Fuller	Workshop Session
	EXEMPT Corn Exchange Cinema Proposals	Update	C Bamfield	To receive an update. A tour of the Corn Exchange to be held prior to the meeting.
30th July 2019	King's Lynn Area Transport Study Update		Alan Gomm and Dave Robson	Update on Stage 1 report.
	Full Year 2018-2019 Performance Monitoring Report	Monitoring	Ged Greaves	Performance Monitoring
	Guildhall Workshop Session	Workshop Session	Chris Bamfield	To hold a workshop session on ideas for the future of the Guildhall which can be used to inform future bid applications.
	EXEMPT Nelson Quay/Boal Quay Development	Update	Chris Bamfield/Matthew Henry	
	South Lynn Brick Kiln	Opposition Member Item		Opposition Member Item requested by Councillor Kemp.
10th September 2019	Venue – Town Hall, Hunstanton			
	Coastal Community Fund – Sail The Wash	Update	Jason Richardson and Chris Bamfield	Update on the proposals.

	WITHDRAWN ITEM - EXEMPT – Derelict Land and Buildings Group Update	Annual Update	Regeneration and Planning	To make space for the Urgent item to be considered, this report (which was 'to note' only) had been withdrawn from the Agenda and Members were invited to submit any questions and queries via email.
	EXEMPT Hunstanton Development Proposals	Policy Development	James Grant and Chris Bamfield	Information on development sites.
	CIL Governance	Policy Development	Alan Gomm	To consider the Terms of Reference prior to its consideration by the Cabinet.
	Corporate Business Plan	Policy Development	Ged Greaves	To give the Panel opportunity to suggest items for inclusion in the Corporate Business Plan.
	EXEMPT - Nelson Quay Proposals – URGENT ITEM	Policy Development	Chris Bamfield	To consider the proposals prior to their presentation to Cabinet. Considered as urgent as it feeds into the Health High Streets Fund Application.
29th October 2019	Walk around King's Lynn			Suggested by the Chairman to take place prior to the meeting.
	Q1 2019-2020 Performance Monitoring Report	Monitoring	Ged Greaves	Performance Monitoring
	Future High Street Fund Update	Update	Chris Bamfield and Matthew Henry	
	Guildhall Update		Chris Bamfield, Steven King and Mark Fuller	To consider the Expression of Interest to the National Heritage Lottery Fund, the Sustainability Report, Architect Proposals and Build Costs.
17th December 2019	Corporate Business Plan	Policy Development	Ged Greaves	To consider a more detailed report following the workshop session held on 10 th September.
	Future High Street Fund	Update	Chris Bamfield and	Follow on from October meeting.

	Update		Matthew Henry	
	Shakespeare's Guildhall Trust Presentation	Information	Representatives from the Trust	As requested by the Panel.
	Corn Exchange Cinema Update	Update	Matthew Henry	Update
	EXEMPT – Customs House	Update	Matthew Henry	Update
	West Winch / South East King's Lynn Strategic Growth Area	Update	Alan Gomm	Following a request from a Councillor.
28th January 2020	Q2 2019-2020 Performance Monitoring Report	Monitoring	Ged Greaves	
	King's Lynn Area Transport Study		Alan Gomm and Dave Robson	To receive information on the study.
	Car Parking Update	Update	Martin Chisholm	Update to be provided to the Panel following a request from a Councillor.
10th March 2020	Corn Exchange Cinema Update	Update	Chris Bamfield	The Panel to receive an update on the Cinema Works.
	Guildhall Update	Update	Duncan Hall	To receive an update.

To be scheduled:

- Southgates
- King's Lynn Port
- Heacham Beach Development opportunities
- Business Improvement District Update
- Hunstanton Masterplan Update

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
4 February 2020						
	Notice of Motion – Climate Change	Non	Council	Environment Asst Dir D Hall		Public
	Budget	Key	Council	Leader S151 Officer		Public
	Capital Programme	Key	Council	Leader S151 Officer		Public
	King’s Lynn Area Transport Study	Non	Cabinet	Development Asst Dir – S Ashworth		Public
21	Major Housing Project 2	Key	Council	Project Delivery Asst Dir – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Notices of Motion – Hardings Way	Non	Council	Development Asst Dir – M Henry		Public
	Nora 4	Key	Cabinet	Project Delivery Asst Dir – D Gagen		
	Development Options - Hunstanton	Key	Council	Project Delivery Exec Dir – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person

						(including the authority)
	Hunstanton Coastal Management Plan	Key	Cabinet	Environment Asst Dir – S Ashworth		Public
	Treasury Management Strategy for 2020/21 and Prudential Indicators for 2019/20 to 2022/23	Key	Council	Leader S151 officer		Public
	Future High Streets – Stage 2 bid for funding	Key	Cabinet	Business Development Asst Dir – D Hall		Public
	Towns Fund – Town Deal Board	Non	Cabinet	Business Development Asst Dir – D Hall		Public
22	Potential Compulsory Purchase Order	Non	Council	Development Asst Dir – S Ashworth		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
17 March 2020						
	Capital Strategy	Key	Council	Leader S 151 Officer		Public
	Major Housing Phase 3 – Enabling Work for Lynnsport 1	Key	Council	Project Delivery Asst Dir – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of

						any person (including the authority)
	Salters Road, King's Lynn	Key	Cabinet	Project Delivery Asst Dir – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	CIL Governance	Key	Council	Development Asst Dir – S Ashworth		Public
	Review of Standing Orders	Non	Council	Leader Chief Executive		Public
23	Scrutiny and the Executive Protocol	Non	Council	Leader Chief Executive		Public
	Strategic Property Acquisition	Key	Cabinet	Corporate Projects and Assets Asst Dir – M Henry		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Update to the Major Project Board Terms of reference	Non	Cabinet	Leader Asst Dir – M Henry		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
April 2020						
	Parkway – Accelerated Construction Scheme	Key	Council	Project Delivery Asst Dir – D Gagen		Private - Contains exempt

						Information under para 3 – information relating to the business affairs of any person (including the authority)
	Southend Road and Hunstanton Bus Station	Key	Council	Project Delivery Asst Dir – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)